

Abstract Submission Guidelines

Submission Deadline: August 20th, 2024

Abstracts sent by fax or post will not be admitted

The Committees of the event cordially invite participants involved in the Immunonutrition field and related research areas to submit abstracts either for oral presentation or for poster presentation.

Please keep in mind that if accepted by the committee, your abstract may be published/provided at least one of its authors is registered to the conference by August 20th. Therefore, it is essential to pay attention to correct spelling and punctuation, and to make sure all details are entered respecting the guidelines regarding format and style.

- Titles: **In sentence case** (not in capital or lower case only)
- Authors: without titles or degrees, one forename must be given in full, in **sentence case** (not in capital or lower case only)
- Affiliation: Title of department(s) and institution(s) to which the work should be attributed.

A. GENERAL RULES

1. The Committee only accepts original papers in English that have not been published in any national or international journal or presented at other events, scientific meetings, national or international conferences.
2. The abstracts will be submitted electronically through the official event website and reviewed anonymously by the Scientific Committee in a double blind review. We recommend that you carefully follow the instructions, since only those that fully comply with the abstract submission guidelines will be considered.
3. Papers that verse about intentions for future works or that constitute more opinions of the authors will not be admitted.
4. The final decision regarding the presentation modality (**oral or poster presentation**) is reserved for the Scientific Committee to make.
5. The number of abstracts presented by an author who is registered to the event is **limited to two (2)**.
6. No changes on the abstract will be permitted after **October 10th, 2024**.
7. At least one of the authors (including the main author) must be registered to the event by **August 20th, 2024**.

- The result of the abstracts evaluations by the Scientific Committee shall be unappealable. The Organization will reject those abstracts that do not conform to the standards set forth.
- All notifications will be made via web / e-mail, thus it is essential to clearly indicate a correctly written email address and contact number of the person who is going to present the abstract.
- The submission of the abstract presupposes the full acceptance of these criteria, abstract content and format, as well as the authorization for publication in a journal, abstract book or on the event website.

B. ABSTRACT FORMAT AND CONTENT

- The submitted abstract shall contain the following information:

- AUTHORS:
 - Authors' names should be given without titles or degrees and one forename must be given in full.
 - Name and address of department(s) and institution(s) to which the work should be attributed.
 - Email address, telephone number of the author responsible for correspondence about the abstract.
- TITLE: concise, 15 words maximum **in sentence case**. Please don't use abbreviations. The title of the paper should reflect the content, and may therefore differ slightly from the title of the oral presentation.
- CONTENTS:

The following aspects must be included:

- Abstract
- Acknowledgments
- Financial Support
- Conflict of Interest
- Authorship
- References
- Keywords: 5 keywords maximum.

Abstract

Each paper must begin with a carefully prepared, accurate, informative abstract, in one paragraph, that is complete in itself and intelligible. The abstract should start with the **objective / aim** of the review paper, followed

by the **key findings** and ending in clear **conclusion**. It should **not exceed 250 words**.

You may have previously been invited to submit a speaker abstract for your presentations – please be aware that your manuscript abstract can, and may need to, be different from the manuscript abstract to reflect the scope and content of the paper.

Conflict of Interest

Conflict of interest exists when an author has interests that might inappropriately influence his or her judgement, even if that judgement is not influenced. Because of this, authors must disclose potentially conflicting interests so that others can make judgements about such effects. Please provide details of all known financial and non-financial (professional and personal) relationships with the potential to bias the work. Where no known conflicts of interest exist, please include the following statement: "None."

For more information on what constitutes a conflict of interest, please see the ICMJE guidelines.

Authorship

Please provide a very brief description of the contribution of each author to the research. Their roles in formulating the research question(s), designing the study, carrying it out, analysing the data and writing the article should be made plain.

References

References should be presented in the Vancouver style. Within the text, citations should be numbered consecutively in the order in which they first appear in the text using superscript Arabic numerals in parentheses. If a reference is cited more than once the same number should be used each time. The references should be listed in numerical order at the end of the text. The name of the journal should be abbreviated (see <http://www.ncbi.nlm.nih.gov/projects/linkout/journals/jourlists.fcgi?type=id=1&type=journals&operation=Show>). For a detailed description of the correct form of references, please see the Directions to Contributors for the Proceedings of the Nutrition Society on the web site at <http://www.nutrition-society.org/publications/nutrition-societyjournals/proceedings-of-the-nutrition-society/>.

2. Standardized abbreviations shall be used. When specific or unusual abbreviations are used, they shall appear in brackets after each complete term the first time they are used.

3. Review carefully the work before submission. No changes can be made after the submission deadline (neither on the abstract itself, nor on the authors' names, their order or else).

C. ABSTRACT SUBMISSION PROCEDURE

All abstracts shall be submitted through the online form within the Scientific Area on the following website, according to the above-mentioned criteria:

If you encounter any difficulties during the submission process or for further information regarding abstract submission via website, please contact the Technical Secretariat by e-mail indicating in the subject: **XIII ISIN Conference on Immunonutrition 2024**.

IMPORTANT: Once you have sent your abstract via website, **check that you have received a confirmation e-mail**. If you do not receive any confirmation, please send an e-mail to: submissions@isin-conference.com

D. PRESENTATION FORMAT

ORAL:

1. Time for presentation: 7 minutes, plus 3 minutes for comments and discussion.
2. Presentation: Windows PowerPoint. The use of the official templates for oral presentations is mandatory. It can be downloaded from the Scientific Area on the Event Website.
3. Once the oral abstract has been accepted by the Scientific Committee, the template will be available for download on the event website. Further information will be provided to the main author.

POSTER:

1. Presentation time: 3 minutes, plus 2 minutes for comments and discussion.
2. Once the poster has been accepted by the Scientific Committee, the poster template will be available for download on the event website. Further information will be provided to the main author.